

Corrigendum # 1 to the RFP Document

Date 15th April 2021

RFP No.: 11/10/2020-SAK-MoMA

The following corrigendum is hereby issued to the bid document for the RFP referred above for ‘Selection of an agency for setting up a Project/Programme Management Unit (PMU) for (Seekho aur Kamao and USTAAD) and other related programs of Ministry of Minority Affairs, Govt. of India’

1. The last date for submission of the proposals is now extended upto April 29th, 2021 1500hrs. Wherever appearing in the document, the last date for the bid submission may to be read as April 29th, 2021 by 1500 hrs.
2. At page no 12 of the RFP, point 3, 4 & 5 under 3.3 Eligibility Criteria of ‘Section 3 Instruction to Bidders’ is now be read as under.

S.No	Parameter	Must Meet criteria	Documents to be attached
3.	The bidder should not be currently Debarred and / or blacklisted and / or Suspended by any Central / State Government Department/any multilateral agency nor should have any litigation or enquiry pending with regards to the works executed by it.	Must Meet	Undertaking from the Department to be submitted on letter head of the entity.
4.	Bidder should have an average annual turnover/receipt of minimum of Rs. 10 Crores in consulting services over three financial years for FY 2017- 2018, FY 2018-2019 and FY 2019-2020.	Must Meet	A CA certificate on consultancy services turnover over the last three financial years including annual audited account to verify the turnover.
5.	The total manpower strength of the organization should be 200 including regular and contractual employees on one or multiple projects.	Must Meet	An undertaking from HR head of the company/organization certifying the number of consultants and employees engaged by the bidder organization.

3. In page no 17 of the RFP, point (e) under ‘3.12.5 of Section 3 Instruction to Bidders is now deleted.

4. The following point is added to the Form Tech -2, ‘Description of Methodology, Work Plan, Organization for performing the Present Assignment’ under section 4 of the bid document.
 - d) Approach, methodology, work plan, for performing the assignment.
5. The table under Form Fin -3 is replaced and included in this corrigendum as Annexure A.
6. New timelines in Data Sheet, under ‘Section 3: Instruction to Bidders (Part II)’:

SI No.	Activity	Timeline
1.	Last date of receipt of bids	29 th April, 2021, 3 pm
2.	Tech-bid opening	30 th April, 2021, 3 pm
3.	Financial bid opening (tentative)	17 th May, 2021, 3 pm

All other terms & conditions of the bid document, except to the extent hereinabove amended, shall remain unaltered.

FORM FIN – 3

BREAKDOWN OF REMUNERATION

(For details please refer to Note below)

S.No	Name of Staff	Position	Man month rate for 1 st to 12 th month	Yearly increment (if any)	Man month rate for 13 th to 24 th month	Yearly increment (if any)	Man month rate for 25 th to 36 th month	Total Amount in Rupees
			A1	B1	A2	B2	A3	12 x (A1+A2+A3)
1								
2								
3								
4								
5								
6								
7								
	Total			-		-		

1. 1. Key Professionals are to be indicated by name.

Total Remuneration =Rs. _____/-

(Amount in words): (Rupees _____ Only)

Notes:

- Professional Staff should be indicated individually; Administrative cost (if any) will be indicated in form FIN-2.
- Positions of Professional Staff (Key Personnel) shall coincide with the ones indicated in Form TECH-4 & 5.
- Indicate separately man-month rate for each staff member,

Authorized Signature:

Name:

Designation:

Address: